



**CITY OF JONESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY AGENDA
MAY 14, 2024, 8:30 A.M.
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

DDA Project Priorities:

1. Klein Tool Building Redevelopment
2. Streetscape Reconstruction
3. South Parking Lot

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- A. March 12, 2024 Regular Meeting

4. PUBLIC COMMENT

5. FINANCIAL REPORTS

- A. Through March 31, 2024

6. NEW BUSINESS

- A. Fiscal Year 2024-25 Budget Recommendation
B. Riverfest Update

[Action Item]

[Discussion Item]

7. OTHER BUSINESS

- A. Staff Updates

[Information Item]

8. ADJOURNMENT– Next Scheduled Meeting: Tuesday, July 9, 2024 8:30 a.m.

**Jonesville Downtown Development Authority
Regular Meeting
Minutes of March 12, 2024**

Present: Don Toffolo, Anthony Smith, Mary Ellen Sattler, Penny Sarles, Joe Ruden and Abe Graves.

Absent: Chris Fast, Gerry Arno.

Also Present: Jeff Gray

Chairman Don Toffolo called the meeting to order at 8:30 a.m.

Abe Graves made a motion and was supported by Joe Ruden to approve the agenda as presented. All in favor. Absent: Gerry Arno and Chris Fast, Motion carried.

A motion was made by Abe Graves and supported by Anthony Smith to approve the minutes of November 7, 2023 Regular Meeting. All in favor. Absent: Gerry Arno and Chris Fast. Motion carried.

A motion was made by Abe Graves and supported by Joe Ruden to accept the financial report through January 31, 2024. The report shows revenue and expenditure activity for the month of January. All in favor. Absent: Gerry Arno and Chris Fast. Motion carried.

Abe Graves made a motion and was supported by Anthony Smith to approve the Façade Grant Request for Jilly Beans Too at 245 E Chicago Street in the amount of \$2,500. MaryEllen Sattler spoke on behalf of Jilly Beans Too regarding the replacement of the storm damaged glass on the front façade and replace it with new windows, sills and frames, including new paint. Stoll Constructions has estimated the work at \$19,622. New signage and lighting will be added, as well; estimates for that work are pending. All in favor. Abstain: MaryEllen Sattler. Absent: Gerry Arno and Chris Fast. Motion carried.

A motion was made by Anthony Smith and supported by Penny Sarles to recommend to City Council to consider awarding the Jonesville Slogan Contest for the City Tag Line of “The Real Deal” which was submitted by Jeff Rowe and Paul Hosmer. DDA is also recommending to award each contestant \$50 in Jonesville Bucks All in favor. Absent: Gerry Arno and Chris Fast. Motion carried.

Manager Gray provided an update of the Downtown Streetscape and TAP Grant. The streetscape design process is being managed by the Michigan Department of Transportation (MDOT) following the approval of the City Council resolution to proceed with the Road Diet project.

Manager Gray provided updates.

The next scheduled DDA Meeting is Tuesday, May 14, 2024 at 8:30 a.m.

The meeting was adjourned at 8:59 a.m.

Submitted by,

Cynthia D. Means. Clerk



To: Jonesville DDA Board
From: Jeffrey M. Gray, City Manager 
Date: May 10, 2024
Re: Manager Report and Recommendations – May 14, 2024 DDA Meeting

DDA Project Priorities:

1. Klein Tool Building Redevelopment
2. Streetscape Reconstruction
3. South Parking Lot

5. A. Financial Report

[Action]

Attached is a revenue and expenditure report for the DDA through March 31st. The report shows revenue and expenditure activity for the month of March and fiscal year-to-date. It also illustrates the amount budgeted for each line item and the available balance in that line. Also attached is a report of the current cash balances in all accounts as of the end of March. I recommend a motion to accept the financial report. *Please refer to the attached revenue and expenditure report and cash balance report.*

6. A. Fiscal Year 2023-24 Budget Recommendation

[Action]

Committee members Don Toffolo, Joe Ruden, and Mayor Gerry Arno met and prepared the enclosed recommendations for the 2024-25 fiscal year budget that begins on July 1st. The recommended budget calls for carryover of the streetscape and road diet that are currently projected for the 2025 construction season. The budget reflects the current engineer's estimate, including the anticipated Transportation Alternatives Program (TAP) grant funds. All DDA operations will be accomplished, including funding to support façade improvement grants. The Committee is recommending the proposed budget, as it meets all operational objectives and advances the top three DDA project priorities. A motion to recommend that City Council approve the proposed FY 2024-25 budget, as recommended by the Budget Committee or with amendments, will be necessary. *Please refer to the enclosed copy of the draft budget, the projected fund balance, and capital projects sheets.*

6. B. Riverfest Updates

[Discussion]

This agenda item is reserved for updates regarding this year's Riverfest event, scheduled for May 17th through May 19th.

7. A. Staff Updates

[Information]

This item is reserved to address status updates on projects, and to address others that members may have questions about.

User: LSPAHR

DB: Jonesville

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 03/31/2024	2023-24 AMENDED BUDGET	AVAILABLE		% BGDG USED
		MONTH 03/31/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000 - BALANCE SHEET/REVENUE								
248-000-403.000	REAL PROPERTY TAXES	0.00	170,865.67	164,000.00	(6,865.67)	104.19		
248-000-403.075	PERSONAL PROP TAX REIMBURSEMENT	0.00	17,641.64	10,000.00	(7,641.64)	176.42		
248-000-539.000	GRANT FUNDS	0.00	0.00	608,000.00	608,000.00	0.00		
248-000-665.000	INTEREST EARNINGS	0.00	2,619.38	1,000.00	(1,619.38)	261.94		
Total Dept 000 - BALANCE SHEET/REVENUE		0.00	191,126.69	783,000.00	591,873.31	24.41		
TOTAL REVENUES		0.00	191,126.69	783,000.00	591,873.31	24.41		
Expenditures								
Dept 442 - PARKING LOTS								
248-442-921.000	ELECTRICITY	70.84	1,006.82	1,200.00	193.18	83.90		
248-442-965.100	CONTRIB TO GEN FUND - PARKING LOT M&R	0.00	0.00	17,490.00	17,490.00	0.00		
Total Dept 442 - PARKING LOTS		70.84	1,006.82	18,690.00	17,683.18	5.39		
Dept 443 - SIDEWALKS								
248-443-702.000	SALARIES AND WAGES	97.00	179.72	600.00	420.28	29.95		
248-443-702.100	SALARIES AND WAGES - OVERTIME	0.00	0.00	50.00	50.00	0.00		
248-443-715.000	EMPLOYERS SHARE - FICA & MEDICARE	7.13	13.42	50.00	36.58	26.84		
248-443-716.000	HEALTH INSURANCE	14.06	14.06	50.00	35.94	28.12		
248-443-718.000	DISABILITY	0.49	1.18	5.00	3.82	23.60		
248-443-719.000	RETIREMENT - EMPLOYER PORTION	5.91	10.57	50.00	39.43	21.14		
248-443-721.000	LIFE INSURANCE	0.50	0.95	3.00	2.05	31.67		
248-443-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.06	0.10	1.00	0.90	10.00		
248-443-723.000	DENTAL INSURANCE	2.39	2.99	10.00	7.01	29.90		
248-443-724.000	OPTICAL INSURANCE	0.42	0.53	2.00	1.47	26.50		
248-443-818.301	CONTRACTUAL - DPW SEASONAL	0.00	273.38	0.00	(273.38)	100.00		
248-443-940.000	EQUIPMENT RENTAL	33.68	527.52	800.00	272.48	65.94		
Total Dept 443 - SIDEWALKS		161.64	1,024.42	1,621.00	596.58	63.20		
Dept 729 - DEVELOPMENT ACTIVITIES								
248-729-727.000	OFFICE SUPPLIES	4.87	136.13	0.00	(136.13)	100.00		
248-729-800.000	COMMUNITY PROMOTION-FACADE PROGRAM	0.00	2,500.00	10,000.00	7,500.00	25.00		
248-729-801.000	PROFESSIONAL SERVICES	0.00	1,780.00	0.00	(1,780.00)	100.00		
248-729-820.000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	0.00	230.00	475.00	245.00	48.42		
248-729-900.000	PRINTING & PUBLISHING	0.00	82.20	0.00	(82.20)	100.00		
248-729-965.101	CONTRIB TO GEN FUND-PURCH/IMPR	0.00	900.00	1,000.00	100.00	90.00		
248-729-965.200	CONTRIB TO GEN FUND	0.00	0.00	4,734.00	4,734.00	0.00		
248-729-965.300	CONTRIB TO GEN FUND - ADMIN/WAGES	0.00	16,099.00	32,198.00	16,099.00	50.00		
Total Dept 729 - DEVELOPMENT ACTIVITIES		4.87	21,727.33	48,407.00	26,679.67	44.88		
Dept 733 - DOWNTOWN/STREETSCAPE								
248-733-702.000	SALARIES AND WAGES	214.17	2,867.14	5,000.00	2,132.86	57.34		
248-733-702.100	SALARIES AND WAGES - OVERTIME	0.00	32.92	0.00	(32.92)	100.00		
248-733-715.000	EMPLOYERS SHARE - FICA & MEDICARE	15.97	215.57	500.00	284.43	43.11		
248-733-716.000	HEALTH INSURANCE	18.32	331.56	500.00	168.44	66.31		
248-733-718.000	DISABILITY	0.73	20.65	50.00	29.35	41.30		

User: LSPAHR

DB: Jonesville

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 03/31/2024	2023-24 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 03/31/2024	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Expenditures								
248-733-719.000	RETIREMENT - EMPLOYER PORTION		9.62	159.22	300.00		140.78	53.07
248-733-721.000	LIFE INSURANCE		0.74	16.28	30.00		13.72	54.27
248-733-722.000	EMPLOYEE ASSISTANCE PROGRAM		0.11	1.72	5.00		3.28	34.40
248-733-723.000	DENTAL INSURANCE		3.90	44.16	100.00		55.84	44.16
248-733-724.000	OPTICAL INSURANCE		0.73	8.57	25.00		16.43	34.28
248-733-740.000	OPERATING SUPPLIES		0.00	0.00	500.00		500.00	0.00
248-733-818.000	CONTRACTUAL		0.00	0.00	500.00		500.00	0.00
248-733-818.301	CONTRACTUAL - DPW SEASONAL		81.00	243.00	0.00		(243.00)	100.00
248-733-910.000	INSURANCE		0.00	250.00	225.00		(25.00)	111.11
248-733-921.000	ELECTRICITY		333.78	2,971.43	5,000.00		2,028.57	59.43
248-733-921.100	ELECTRICITY - CHRISTMAS LIGHTS		0.00	85.15	1,100.00		1,014.85	7.74
248-733-924.000	WATER AND SEWER		0.00	175.32	200.00		24.68	87.66
248-733-930.000	REPAIRS & MAINTENANCE		137.93	137.93	800.00		662.07	17.24
248-733-930.100	REPAIRS & MAINT - STREET LIGHTS		0.00	628.54	2,500.00		1,871.46	25.14
248-733-940.000	EQUIPMENT RENTAL		218.42	1,374.20	2,700.00		1,325.80	50.90
Total Dept 733 - DOWNTOWN/STREETSCAPE			1,035.42	9,563.36	20,035.00		10,471.64	47.73
Dept 895 - PROMOTIONS								
248-895-702.000	SALARIES AND WAGES		0.00	4,129.74	4,300.00		170.26	96.04
248-895-715.000	EMPLOYERS SHARE - FICA & MEDICARE		0.00	305.49	400.00		94.51	76.37
248-895-716.000	HEALTH INSURANCE		0.00	498.65	350.00		(148.65)	142.47
248-895-718.000	DISABILITY		0.00	23.75	30.00		6.25	79.17
248-895-719.000	RETIREMENT - EMPLOYER PORTION		0.00	261.20	300.00		38.80	87.07
248-895-721.000	LIFE INSURANCE		0.00	21.70	20.00		(1.70)	108.50
248-895-722.000	EMPLOYEE ASSISTANCE PROGRAM		0.00	2.25	5.00		2.75	45.00
248-895-723.000	DENTAL INSURANCE		0.00	76.94	50.00		(26.94)	153.88
248-895-724.000	OPTICAL INSURANCE		0.00	15.46	10.00		(5.46)	154.60
248-895-818.301	CONTRACTUAL - DPW SEASONAL		20.25	708.75	0.00		(708.75)	100.00
248-895-882.000	DECORATIONS-CHRISTMAS/BANNERS/BOWS		0.00	886.55	2,000.00		1,113.45	44.33
248-895-883.000	OTHER-LUMINATE/CELEBRATE/GATHER,ETC		0.00	100.00	1,000.00		900.00	10.00
248-895-883.100	OTHER - RIVERFEST/JBA/ETC		0.00	700.00	1,000.00		300.00	70.00
248-895-940.000	EQUIPMENT RENTAL		0.00	1,243.92	1,100.00		(143.92)	113.08
Total Dept 895 - PROMOTIONS			20.25	8,974.40	10,565.00		1,590.60	84.94
Dept 897 - OTHER ACTIVITIES								
248-897-965.301	CONTRIB TO DEBT SERVICE		0.00	1,120.00	58,240.00		57,120.00	1.92
Total Dept 897 - OTHER ACTIVITIES			0.00	1,120.00	58,240.00		57,120.00	1.92
TOTAL EXPENDITURES			1,293.02	43,416.33	157,558.00		114,141.67	27.56
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES			0.00	191,126.69	783,000.00		591,873.31	24.41
TOTAL EXPENDITURES			1,293.02	43,416.33	157,558.00		114,141.67	27.56
NET OF REVENUES & EXPENDITURES			(1,293.02)	147,710.36	625,442.00		477,731.64	23.62

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH - CHECKING	173,507.81
248-000-007.000	CASH - MI CLASS INVESTMENT ACCT	63,143.70
248-000-123.000	PREPAID EXPENSES	142.00
Total Assets		236,793.51
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	648.67
248-000-214.101	DUE TO GENERAL FUND	3,252.61
248-000-214.661	DUE TO MOTOR VEHICLE POOL FUND	252.10
248-000-214.750	DUE TO IMPREST PAYROLL	392.25
Total Liabilities		4,545.63
*** Fund Balance ***		
248-000-390.000	FUND BALANCE	84,537.52
Total Fund Balance		84,537.52
Beginning Fund Balance		84,537.52
Net of Revenues VS Expenditures		147,710.36
Ending Fund Balance		232,247.88
Total Liabilities And Fund Balance		236,793.51

FY 2025 BUDGET WORKSHEET FOR CITY OF JONESVILLE

GL NUMBER	DESCRIPTION	ACTIVITY			BUDGET	ACTIVITY THRU	24-25		COMMENTS
		20-21	21-22	22-23			23-24	12/31/2023	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
REVENUES									
248-000-403.000	CURRENT PROPERTY TAX	114,713.16	141,227.50	160,899.72	164,000.00	0.00	170,000.00	Inflation rate - 5.0%	
248-000-403.050	PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00		
248-000-403.075	PERSONAL PROPERTY TAX REIMBURSEMENT	16,979.90	3,724.28	11,607.11	10,000.00	17,641.64	15,000.00		
248-000-403.100	CURRENT WINTER TAX/FROM TOWNSHIP	0.00	0.00	0.00	0.00	0.00	0.00		
248-000-403.200	PERSONAL PROPERTY TAX/FROM TOWNSHIP	0.00	0.00	0.00	0.00	0.00	0.00		
248-000-539.000	GRANT FUNDS	0.00	0.00	0.00	0.00	0.00	799,000.00	TAP Grant Proceeds	
248-000-566.000	MSHDA GRANT - RENTAL REHAB	0.00	0.00	0.00	0.00	0.00	0.00		
248-000-665.000	INTEREST EARNINGS	166.36	290.79	2,840.65	1,000.00	2,052.23	2,000.00		
248-000-675.000	CONTRIBUTIONS-PRIVATE SOURCES	10,600.00	30,000.00		0.00	0.00	0.00		
248-000-678.000	REIMBURSEMENTS - MISC	0.00	0.00		0.00	0.00	0.00		
248-000-694.000	OTHER INCOME	10,600.00	0.00		0.00	0.00	0.00		
248-000-698.000	BOND PROCEEDS	0.00	0.00		0.00	0.00	400,000.00	TBD-Streetscape/Road Diet	
TOTAL ESTIMATED REVENUES		153,059.42	175,242.57	175,347.48	175,000.00	19,693.87	1,386,000.00		
APPROPRIATIONS									
Dept 442-PARKING LOTS									
248-442-702.000	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-702.100	SALARIES AND WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-702.200	SALARIES AND WAGES - DOUBLETIME	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-715.000	EMPLOYERS SHARE - FICA & MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-718.000	DISABILITY	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-719.000	EMPLOYERS SHARE - 401	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-721.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-801.100	PROF SVC - N PARKING LOT	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-818.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-818.100	CONTRACTUAL - RELOCATE POWER LINES	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-921.000	ELECTRICITY	1,392.79	1,301.34	772.43	1,200.00	390.13	1,200.00		
248-442-930.000	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-940.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-965.100	CONTRIB TO GEN FUND - PARKING LOT M&P	16,000.00	16,500.00	9,700.00	17,490.00	0.00	14,090.00	Gen Fund - maint/South Parking Lot Impr.	
248-442-965.200	CONTRIB TO GEN FUND - PARKING LOT IMPR	0.00	0.00	0.00	0.00	0.00	0.00		
248-442-975.000	ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00		
Totals for dept 442-PARKING LOTS		17,392.79	17,801.34	10,472.43	18,690.00	390.13	15,290.00		
Dept 443-SIDEWALKS									
248-443-702.000	SALARIES AND WAGES	721.50	1,186.68	2,070.89	600.00	82.72	600.00		
248-443-702.100	SALARIES AND WAGES - OVERTIME		0.00	0.00	50.00	0.00	50.00		
248-443-715.000	EMPLOYERS SHARE - FICA & MEDICARE	52.55	88.26	155.08	50.00	6.29	50.00		
248-443-716.000	HEALTH INSURANCE	140.43	114.98	144.66	50.00	0.00	50.00		
248-443-718.000	DISABILITY	4.70	8.82	14.75	5.00	0.69	5.00		
248-443-719.000	EMPLOYERS SHARE - 401	41.62	67.04	121.17	50.00	4.66	50.00		
248-443-721.000	LIFE INSURANCE	3.16	7.16	11.57	3.00	0.45	3.00		
248-443-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.48	0.75	1.22	1.00	0.04	1.00		
248-443-723.000	DENTAL INSURANCE	15.66	22.10	31.13	10.00	0.60	10.00		
248-443-724.000	OPTICAL INSURANCE	3.34	4.06	5.91	2.00	0.11	2.00		
248-443-818.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00		
248-443-818.301	CONTRACTUAL - DPW SEASONAL			0.00	0.00	60.75	0.00		
248-443-930.000	REPAIRS & MAINTENANCE	0.00	83.70	0.00	0.00	0.00	0.00		
248-443-940.000	EQUIPMENT RENTAL	1,065.77	1,317.31	668.25	800.00	39.26	800.00		
Totals for dept 443-SIDEWALKS		2,049.21	2,900.86	3,224.63	1,621.00	195.57	1,621.00		
Dept 729-DEVELOPMENT ACTIVITIES									

FY 2025 BUDGET WORKSHEET FOR CITY OF JONESVILLE

GL NUMBER	DESCRIPTION	ACTIVITY			BUDGET	ACTIVITY THRU	24-25		COMMENTS
		20-21	21-22	22-23			23-24	12/31/2023	
248-729-702.000	SALARIES AND WAGES	0.00	39.21	0.00	0.00	0.00	0.00		
248-729-715.000	EMPLOYERS SHARE - FICA & MEDICARE	0.00	3.00	0.00	0.00	0.00	0.00		
248-729-716.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-718.000	DISABILITY	0.00	0.44	0.00	0.00	0.00	0.00		
248-729-719.000	EMPLOYERS SHARE - 401	0.00	1.96	0.00	0.00	0.00	0.00		
248-729-721.000	LIFE INSURANCE	0.00	0.26	0.00	0.00	0.00	0.00		
248-729-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.00	0.03	0.00	0.00	0.00	0.00		
248-729-723.000	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-724.000	OPTICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-727.000	OFFICE SUPPLIES	6.25	0.00	19.71	0.00	36.80	0.00		
248-729-740.000	OPERATING SUPPLIES	0.00	39.09	0.00	0.00	0.00	0.00		
248-729-800.000	COMM PROMO-FACADE PROGRAM	0.00	5,000.00	5,000.00	10,000.00	0.00	8,000.00	Façade grants	
248-729-800.100	COMM PROMO-REVOLVING LOAN FUND	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-800.200	COMM PROMO-MARKETING GRANT	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-800.300	COMMUNITY PROMOTION-BUSINESS RECRU	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-801.000	PROFESSIONAL SERVICES	0.00	16,390.00	0.00	0.00	1,780.00	2,000.00	Tag Line Marketing	
248-729-801.500	PROF SVC - BLUEPRINTS FOR MI DOWNTOW	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-818.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-820.000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	200.00	200.00	230.00	475.00	200.00	500.00	MDA membership	
248-729-865.000	MILEAGE/TRANS/MEALS/LODGING	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-900.000	PRINTING & PUBLISHING	0.00	391.95	0.00	0.00	82.20	0.00		
248-729-910.000	INSURANCE	(8.00)	0.00	(13.00)	0.00	0.00	0.00		
248-729-930.000	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-940.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-956.000	MISCELLANEOUS	6,000.00	6,350.00	7,000.00	0.00	0.00	0.00		
248-729-960.000	TRAINING & CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-964.000	TAX REFUNDS AND REBATES	529.90	0.00	0.00	0.00	0.00	0.00		
248-729-965.100	CONTRIB TO WATER CONTRACT PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-965.101	CONTRIB TO GEN FUND-PURCH/IMPR	53,531.04	28,681.40	13,355.50	1,000.00	900.00	1,209,000.00	Streetscape/Road Diet	
248-729-965.200	CONTRIB TO GEN FUND	4,500.00	4,090.00	4,440.00	4,734.00	0.00	9,531.00	Rail trail cost reimbursement (60%)	
248-729-965.202	CONTRIB TO MAJOR STS -	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-965.300	CONTRIB TO GEN FUND - ADMIN/WAGES	27,546.00	28,728.00	30,071.00	32,198.00	16,099.00	33,608.00		
248-729-965.400	CONTRIB TO GEN FUND - FAST PARK ELEC	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-965.500	CONTRIB TO LOCAL ST	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-965.590	CONTRIB TO SEWER FUND - DEBT	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-965.591	CONTRIB TO WATER FUND - TOWER DEBT	0.00	0.00	0.00	0.00	0.00	0.00		
248-729-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00		
Totals for dept 729-DEVELOPMENT ACTIVITIES		92,305.19	89,915.34	60,103.21	48,407.00	19,098.00	1,262,639.00		
Dept 733-DOWNTOWN/STREETSCAPE									
248-733-702.000	SALARIES AND WAGES	6,157.11	5,309.20	4,960.97	5,000.00	2,652.97	5,200.00		
248-733-702.100	SALARIES AND WAGES - OVERTIME	0.00	0.00	76.10	0.00	0.00	0.00		
248-733-715.000	EMPLOYERS SHARE - FICA & MEDICARE	457.55	392.29	373.58	500.00	197.22	500.00		
248-733-716.000	HEALTH INSURANCE	581.17	698.85	580.48	500.00	304.46	600.00		
248-733-718.000	DISABILITY	45.40	37.80	35.08	50.00	19.77	50.00		
248-733-719.000	EMPLOYERS SHARE - 401	378.82	320.08	282.30	300.00	149.60	300.00		
248-733-721.000	LIFE INSURANCE	27.93	33.49	29.50	30.00	15.38	30.00		
248-733-722.000	EMPLOYEE ASSISTANCE PROGRAM	4.01	3.51	3.06	5.00	1.59	5.00		
248-733-723.000	DENTAL INSURANCE	117.63	103.38	96.37	100.00	39.50	100.00		
248-733-724.000	OPTICAL INSURANCE	24.17	20.61	17.90	25.00	7.71	25.00		
248-733-740.000	OPERATING SUPPLIES	80.19	347.24	341.99	500.00	0.00	500.00		
248-733-818.000	CONTRACTUAL	90.00	0.00	48.60	500.00	0.00	23,650.00	Bond costs-Baker Tilly \$12,750/MC \$10,400	
248-733-818.301	CONTRACTUAL - DPW SEASONAL	0.00	0.00	0.00	0.00	121.50	0.00		
248-733-910.000	INSURANCE	163.44	178.18	193.78	225.00	250.00	250.00	Property/Liability Insurance	
248-733-921.000	ELECTRICITY	5,404.23	5,853.45	2,930.44	5,000.00	2,289.78	5,000.00		
248-733-921.100	ELECTRICITY - CHRISTMAS LIGHTS	923.48	424.00	551.30	1,100.00	85.15	800.00		
248-733-924.000	WATER AND SEWER	15.79	14.25	99.85	200.00	175.32	200.00		
248-733-930.000	REPAIRS & MAINTENANCE	442.57	49.95	517.18	800.00	0.00	800.00		
248-733-930.100	REPAIRS & MAINT - STREET LIGHTS	441.79	1,326.96	1,502.70	2,500.00	518.22	2,000.00		
248-733-940.000	EQUIPMENT RENTAL	3,226.52	2,726.74	2,564.36	2,700.00	1,155.78	2,700.00		

FY 2025 BUDGET WORKSHEET FOR CITY OF JONESVILLE

GL NUMBER	DESCRIPTION	ACTIVITY			BUDGET	ACTIVITY THRU	24-25	COMMENTS
		20-21	21-22	22-23			23-24	
248-733-966.000	REHABILITATION RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	
248-733-975.000	ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
Totals for dept 733-DOWNTOWN/STREETSCAPE		18,581.80	17,839.98	15,205.54	20,035.00	7,983.95	42,710.00	
Dept 895-PROMOTIONS								
248-895-702.000	SALARIES AND WAGES	2,520.04	6,412.71	5,817.93	4,300.00	3,325.37	5,000.00	
248-895-702.200	SALARIES AND WAGES - DOUBLETIME	0.00	0.00	0.00	0.00	0.00	0.00	
248-895-715.000	EMPLOYERS SHARE - FICA & MEDICARE	187.66	479.15	434.23	400.00	246.23	500.00	
248-895-716.000	HEALTH INSURANCE	206.60	497.58	488.89	350.00	386.15	400.00	
248-895-718.000	DISABILITY	18.87	43.94	36.06	30.00	19.63	30.00	
248-895-719.000	EMPLOYERS SHARE - 401	154.91	390.42	355.63	300.00	212.60	300.00	
248-895-721.000	LIFE INSURANCE	11.64	35.43	30.01	20.00	17.62	20.00	
248-895-722.000	EMPLOYEE ASSISTANCE PROGRAM	1.65	3.73	3.12	5.00	1.82	5.00	
248-895-723.000	DENTAL INSURANCE	48.85	94.96	88.02	50.00	58.40	60.00	
248-895-724.000	OPTICAL INSURANCE	9.69	19.55	17.83	10.00	12.16	20.00	
248-895-818.301	CONTRACTUAL - DPW SEASONAL	0.00	0.00	0.00	0.00	688.50	0.00	
248-895-882.000	DECORATIONS-CHRISTMAS/BANNERS/BOWS	1,281.17	2,620.25	2,286.97	2,000.00	886.55	2,000.00	
248-895-883.000	OTHER-LUMINATE/CELEBRATE/GATHER,ETC	21,200.00	30,040.00	0.00	1,000.00	0.00	1,000.00	Christmas in Jonesville
248-895-883.100	OTHER - RIVERFEST/JBA/ETC	0.00	1,100.00	600.00	1,000.00	700.00	1,000.00	Local event support
248-895-884.000	BEAUTIFICATION-TREES/FLOWERS/PLANTS	0.00	0.00	0.00	0.00	0.00	0.00	
248-895-884.100	AMERICA IN BLOOM	0.00	0.00	0.00	0.00	0.00	0.00	
248-895-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	
248-895-940.000	EQUIPMENT RENTAL	841.34	1,390.38	1,418.74	1,100.00	835.20	1,200.00	
Totals for dept 895-PROMOTIONS		26,482.42	43,128.10	11,577.43	10,565.00	7,390.23	11,535.00	
Dept 897-OTHER ACTIVITIES								
248-897-965.301	CONTRIB TO DEBT SERVICE	58,172.00	58,322.00	58,346.00	58,240.00	2,173.00	0.00	North Parking Lot - 2024 payoff
248-897-969.100	CAA/MSHDA - RENTAL REHAB EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
Totals for dept 897-OTHER ACTIVITIES		58,172.00	58,322.00	58,346.00	58,240.00	2,173.00	-	
TOTAL APPROPRIATIONS		214,983.41	229,907.62	158,929.24	157,558.00	37,230.88	1,333,795.00	
NET OF REVENUES/APPROPRIATIONS - DDA		(61,923.99)	(54,665.05)	16,418.24	17,442.00	(17,537.01)	52,205.00	

TABLE 3: LOCAL DEVELOPMENT FINANCE AUTHORITY AND DOWNTOWN DEVELOPMENT AUTHORITY

Department	Project	Funding Sources	Capital Cost	Fiscal Years					
				2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
LOCAL DEVELOPMENT FINANCE AUTHORITY									
LDFA	LDFA Capital Projects	LDFA/FG/SG	\$ 88,000	\$ 43,000	TBD	TBD	TBD	\$ 45,000	\$ -
Local Development Finance Authority Subtotal			\$ 88,000	\$ 43,000	\$ -	\$ -	\$ -	\$ 45,000	\$ -
DOWNTOWN DEVELOPMENT AUTHORITY									
DDA	Chicago St. Riverfront Redev.	DDA/FG/SG	\$ -	TBD	\$ -	\$ -	\$ -	\$ -	\$ -
DDA	DDA Capital Projects	DDA/FG/SG	\$ 1,484,000	\$ 1,209,000	\$ 250,000	\$ 25,000	TBD	TBD	\$ -
Downtown Development Authority Subtotal			\$ 1,484,000	\$ 1,209,000	\$ 250,000	\$ 25,000	\$ -	\$ -	\$ -
LDFA AND DDA TOTAL EXPENSE			\$ 1,572,000	\$ 1,252,000	\$ 250,000	\$ 25,000	\$ -	\$ 45,000	\$ -

TABLE 4: WASTEWATER AND WATER DEPARTMENTS

Department	Project	Funding Sources	Capital Cost	Fiscal Years					
				2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
WASTEWATER									
Wastewater	Vactor 360 Plan	SF	\$ 8,500	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Rebuild Raw Sewage Pumps	SF	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Trickling Filter Pump Inspection	SF	\$ 60,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Wastewater	Pressure Filter Rehabilitation	SF	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Pickup Truck	MVP	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Sanitary Sewer Televising	SF	\$ 200,000	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Wastewater	Rehabilitate North Drying Beds	SF	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Preliminary WWTP Rehab. Design	SF	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 50,000
Wastewater Subtotal			\$ 498,500	\$ 178,500	\$ 50,000	\$ 50,000	\$ 50,000	\$ 70,000	\$ 100,000
WATER PRODUCTION - IRON REMOVAL PLANT									
Water	Pump Repairs	WF	\$ 100,000	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
Water Production Subtotal			\$ 100,000	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
WATER DISTRIBUTION									
Water	Water Service Replacements	WF/SG	\$ 672,000	\$ 112,000	\$ 112,000	\$ 112,000	\$ 112,000	\$ 112,000	\$ 112,000
Water Distribution Subtotal			\$ 672,000	\$ 112,000	\$ 112,000	\$ 112,000	\$ 112,000	\$ 112,000	\$ 112,000
WASTEWATER AND WATER TOTAL EXPENSE			\$ 1,270,500	\$ 290,500	\$ 162,000	\$ 162,000	\$ 212,000	\$ 232,000	\$ 212,000

City of Jonesville
Capital Improvement Plan
 PROJECT DESCRIPTION

Project Title	Chicago Street Riverfront Redevelopment		
Department	Downtown Dev. Auth.	Funding Source	DDA/FG/SG

Fiscal Year	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Est. Cost	TBD	-	-	-	-	-

Project Description and Location
<p>Redevelopment of the former Klein Tool building has been identified in the City’s Master Plan as the top community priority. The City has executed a Purchase and Development Agreement with a local development company for a future mixed use redevelopment of the property.</p> <p>The preliminary project proposal calls for exploring the feasibility of creating retail space compatible with the Downtown and market rate housing.</p> <p>It is anticipated that the DDA may offer financial assistance for the redevelopment to leverage Federal, State, and other funding to accomplish the reuse of the building.</p> <p>Costs will be known when a potential development is identified.</p>

Project Need and Impact
<p>The project is needed to add tax base and/or new jobs in the Downtown. It will also bring the building back into productive use and end its deterioration.</p>

Related Costs and Future Funding Needs
<p>There may be public infrastructure or other investments needed to support the new development. The creation of jobs and tax base will add to the economic welfare of the Downtown and City.</p>

City of Jonesville
Capital Improvement Plan
PROJECT DESCRIPTION

Project Title	DDA Capital Projects		
Department	Downtown Dev. Auth.	Funding Source	DDA/FG/SG

Fiscal Year	2024-25	2025-26	2026-27	2027-28	2028-29	2028-29
Est. Cost	\$1,209,000	\$250,000	\$25,000	TBD	TBD	-

Project Description and Location	
<p>The Downtown Development Authority supports certain capital projects that enhance the Downtown and encourage private economic investment. The following is a list of projects that are anticipated over the next several years.</p> <p>FY 2024-25 – \$1,209,000 – US-12/Chicago Street streetscape and road diet. Costs will be offset by a \$799,000 Transportation Alternatives Program (TAP) Grant. The project will be paired with MDOT’s resurfacing of US-12.</p> <p>FY 2025-26 – \$250,000 – South Parking Lot financing, bidding and construction</p> <p>FY 2026-27 – \$25,000 – Downtown wayfinding signs; may be executed with the streetscape projects</p> <p>FY 2027-28 – TBD – North Parking Lot surfacing</p> <p>FY 2028-29 – TBD – Design of M-99/Olds St. streetscape enhancements (timing subject to MDOT plans for M-99 and availability of grant funds)</p>	

Project Need and Impact	
<p>These projects are intended to promote private investment and improved property values in the Downtown district. The project list will be reviewed on an annual basis and updated as needs change and conditions warrant.</p>	

Related Costs and Future Funding Needs	
<p>The streetscape improvements will have ongoing maintenance and upkeep costs. These costs are typically budgeted in the DDA annual operating budget.</p>	

**CITY OF JONESVILLE
2024/25 ESTIMATED YEAR END FUND BALANCES**

	GEN FD	MAJOR	LOCAL	STATE	L.D.F.A.	D.D.A.	DEBT SVC	SEWER	WATER	M.V.P.
Est 23/24 EOY Fund Balance	\$2,010,643	\$712,727	\$855,661	\$19,014	\$2,172,865	\$101,980	\$0	\$1,039,047	\$856,917	\$947,330
Budgeted 24/25 Revenue	\$1,885,133	\$302,615	\$1,464,645	\$37,590	\$451,200	\$1,386,000				\$158,000
Budgeted 24/25 Expenditures	(\$1,860,345)	(\$175,615)	(\$1,692,222)	(\$37,588)	(\$258,763)	(\$1,333,795)				(\$273,847)
	\$2,035,431	\$839,727	\$628,084	\$19,016	\$2,365,302	\$154,185	\$0	\$1,039,047	\$856,917	\$831,483
Plus Depreciation								\$277,000	\$168,000	\$97,000
Amendments										
Fund Bal Before Res	\$2,035,431	\$839,727	\$628,084	\$19,016	\$2,365,302	\$154,185	\$0	\$1,316,047	\$1,024,917	\$928,483
Park Reserve	(\$54,700)									
Expansion Reserve (thru FY2023)					(\$450,000)					
Special Projects Reserve (thru FY2023)					(\$360,000)					
Infrastructure Impr. Reserve (thru FY2023)					(\$390,000)					
Est 24/25 EOY Fund Balance	\$1,980,731	\$839,727	\$628,084	\$19,016	\$1,165,302	\$154,185	\$0	\$1,316,047	\$1,024,917	\$928,483